

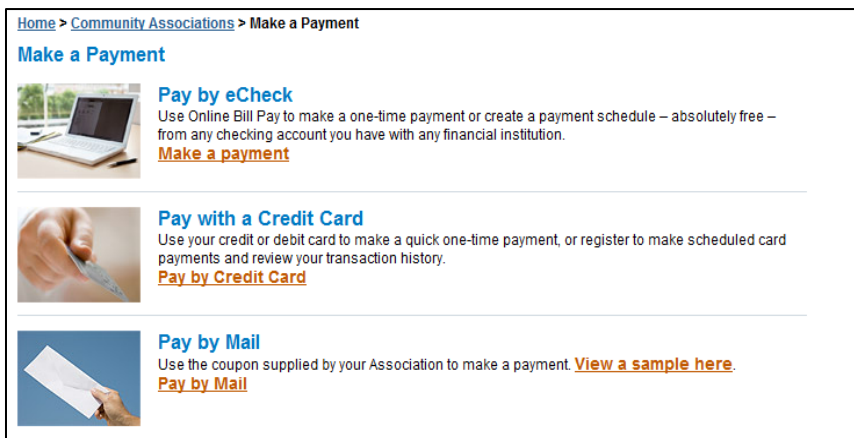
## How to Make a Credit Card payment online!

When you visit our website to make a payment by Credit Card, you can take advantage of many features including:

- The option to schedule payments on a monthly, quarterly, semi-annual or annual basis.
- The ability to manage payments and property information through your personal profile.
- Access to transactions for up to 13 months when you create a user profile.

Go to <http://www.mutualofomahabank.com/community-associations/make-a-payment>

Select “Pay with a Credit Card”, click [Pay by Credit Card](#).



Home > [Community Associations](#) > Make a Payment

### Make a Payment

**Pay by eCheck**  
Use Online Bill Pay to make a one-time payment or create a payment schedule – absolutely free – from any checking account you have with any financial institution.  
[Make a payment](#)

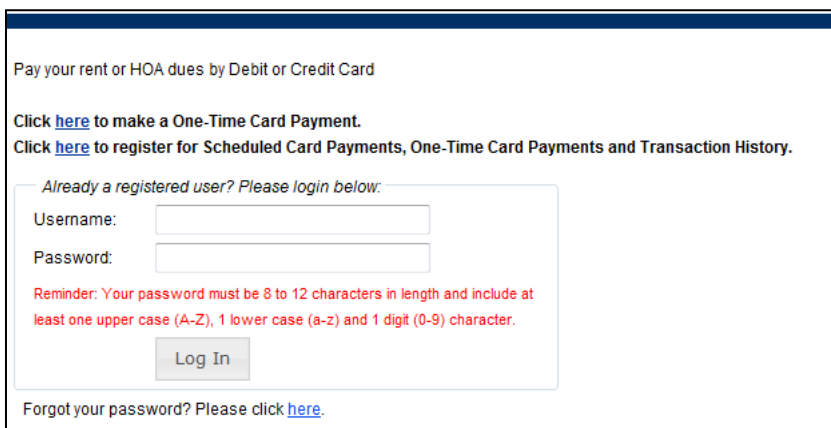
**Pay with a Credit Card**  
Use your credit or debit card to make a quick one-time payment, or register to make scheduled card payments and review your transaction history.  
[Pay by Credit Card](#)

**Pay by Mail**  
Use the coupon supplied by your Association to make a payment. [View a sample here](#).  
[Pay by Mail](#)

**Please note:** To make an e-Check payment, click on *Make a payment*.

To make a **One-Time Payment** without registration, select “**Click [here](#) to make a One-Time Card Payment**”. Complete the required personal contact information and submit the payment.

Or **Register** for scheduled payments, one-time payment and transaction history, select “**Click [here](#) to register for Scheduled Card Payments, One-Time Payments and Transaction History**”.



Pay your rent or HOA dues by Debit or Credit Card

Click [here](#) to make a One-Time Card Payment.  
Click [here](#) to register for Scheduled Card Payments, One-Time Card Payments and Transaction History.

— Already a registered user? Please login below:

Username:

Password:

Reminder: Your password must be 8 to 12 characters in length and include at least one upper case (A-Z), 1 lower case (a-z) and 1 digit (0-9) character.

Forgot your password? Please click [here](#).

**Step 1: Create a profile - Register** page will display. Creating a profile allows you to save payment and property information which saves you time when making your next due payment. You can also schedule payments and view detailed payment history. Click [Register](#) when required information is completed.

## Register

[Home](#) > Register

Creating a profile allows you to save payment and property information which saves you time when making your next dues payment. You can also schedule recurring payments or view detailed payment history.

**\*Required Fields**

**Personal Information**

\*Username:

Title:

\*First Name:

MI:

\*Last Name:

**Contact Information**

\*Email Address:

\*Home Phone:  (999) 999-9999

\*Work Phone:  (999) 999-9999

Cell Phone:  (999) 999-9999

**Mailing Address**

\*Address:

Address 2:

\*City:

\*State: Please Select

\*Postal Code:  -

\*Country: United States

**Security Questions**

Select two security questions below and provide the answers. The answers will assist in future account password changes.

\*Security Questions 1:

\*Answer:

\*Security Questions 2:

\*Answer:

**Password**

The password must be 8 to 16 characters in length and include at least 1 uppercase (A-Z), 1 lowercase (a-z), and 1 digit (0-9) character.

\*Password:

\*Confirm Password:

*Create username to login to registered profile.*

*Email address can be used in lieu of username to login.*

*Enter your personal mailing address.*

*Security questions will assist with password resets in the future.*

**Step 2:** Click on Manage [Property/Properties](#)

## Welcome to Community Association Banking

**Create a Profile and make payments in four easy steps:**

Home

Step 1: Create [My Profile](#)

Step 2: Manage [Property/Properties](#)

Step 3: Manage [Payment Accounts](#)

Step 4: Make a [One-Time Payment](#) or Manage [Scheduled Payment\(s\)](#)

## Step 2: > Manage Properties

- Click  button.

The screenshot shows the 'Manage Properties' page with a blue header. Below the header, there is a breadcrumb trail: [Home](#) > Manage Properties. A message states: 'There are currently no properties configured. Please click on " New Property " below to add a new property.' Below this message is a button labeled 'New Property'.

Enter properties you are making payments for.

- Enter Property Information – Management Company, Association ID and Property Account Number. [View Sample Coupon](#) displays the required information. Check the  confirmation box click  button.

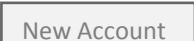
The screenshot shows the 'Manage Properties' page with a blue header. Below the header, there is a breadcrumb trail: [Home](#) > [Manage Properties](#) > Edit a Property. A red asterisk indicates required fields. The form is titled 'New Property' and contains the following fields: 'Type' (Please Select), 'Property Address' (4950 South 48th Street), 'Property City' (Phoenix), 'Property State' (Arizona), 'Property Zip' (85040), 'Management Company ID' (0005) with a 'View Sample Coupon' link, 'Management Company' (Test HOA Account), 'Association ID' (CAB) with a 'View Sample Coupon' link, 'Association Name' (HOA Test Account), and 'Property Account Number' with a 'View Sample Coupon' link. At the bottom, there is a checkbox for confirmation and 'Cancel' and 'Save' buttons.

Management Company ID, Association ID, and Property Account Number can be found on your coupon/statement scan line or billing advise that was sent by your management company. Click on "View Sample Coupon" to identify the location of each, or contact your management company for payment information.

## Step 3: Manage [Payment Accounts](#)

- Click [Payment Accounts](#).

The screenshot shows the 'Welcome to Community Association Banking' page. It features a blue header and a main heading: 'Welcome to Community Association Banking'. Below this is a sub-heading: 'Create a Profile and make payments in four easy steps:'. A breadcrumb trail shows 'Home'. A list of steps is provided: Step 1: Create [My Profile](#); Step 2: Manage [Property/Properties](#); Step 3: Manage [Payment Accounts](#); Step 4: Make a [One-Time Payment](#) or Manage [Scheduled Payment\(s\)](#).

- Manage Payment Accounts page will display, click  button.

**Manage Payment Accounts**

[Home](#) > Manage Payment Accounts

There are currently no accounts configured. Please click on "New Account" below to add a new account.

*Enter the credit card information for the card you would like charged for your dues payments.*

- Complete **Billing Information**, click Save & Add Another or Save.





**Manage Payment Accounts**

[Home](#) > [Manage Payment Accounts](#) > Add or Edit Account

**\* Required Fields**

**Billing Information**

We accept the following credit cards:

\*Type:

\*Credit Card Number:

\*Expiration Date:  /

\*Name as it appears on Credit Card:

Same as Mailing

\*Address:

Address 2:

\*City:

\*State/Province:

\*Postal Code:

\*Country:

*Credit Card name is the name that appears on the credit card.*

*Address is the address of the credit card holder.*

*You can add more than one credit card to your profile. Click on "Save & Add Another" to create additional payment accounts.*

**Step 4: Make a One-Time Payment or Manage Scheduled Payment(s).**

**Welcome to Community Association Banking**

**Create a Profile and make payments in four easy steps:**

Home

Step 1: Create [My Profile](#)

Step 2: Manage [Property/Properties](#)

Step 3: Manage [Payment Accounts](#)

Step 4: Make a [One-Time Payment](#) or Manage [Scheduled Payment\(s\)](#)

- Manage [Scheduled Payments](#) page will display. Click [New Payment](#) button.

## Manage Scheduled Payments

[Home](#) > Manage Scheduled Payments

There are currently no recurring payments scheduled. Please click on " New Payment " below to add a recurring payment.

- Complete Manage Schedule Payments information.

### Add Recurring Payment

- Property:** Select a Property listed on drop down option.
- Account:** Select bank account listed on drop down option.
- Amount:** Enter dollar amount.

### Recurrence

- Frequency:** Select monthly, quarterly, semi-annual or annual.
- Starting:** Select Calendar or enter date(mm/dd/yyyy).
- Ending:** Click button – End after # of occurrences (up to 36 occurrences) *or*  
Click button – End on Click calendar or enter date(mm/dd/yyyy).

- Click  button

## Manage Scheduled Payments

[Home](#) > [Manage Scheduled Payments](#) > Create a Recurring Payment

Add Recurring Payment

**\* Required Fields**

**\*Property:**

Don't see your property listed? Go to [Manage Properties](#) to add it.

Account

**\*Account:**

Need to add a new account? Go to [Manage Payment Accounts](#) to add it.

Amount

**Credit Card Disclaimer**  
Please note: You will be charged a \$10.00 convenience fee for this scheduled transaction. This convenience fee is automatically added to the payment amount.

Credit Card Payment Fees		
	Payment Amount	Fee
	0 - \$3000.00	\$10.00

**\*Amount:** \$  (Example: 1000.00) US dollars

**Fee:** \$10.00

**Total:** \$0.00 Max amount \$3000.00

Recurrence

**\*Frequency:**

**\*Starting:**  (mm/dd/yyyy)

**\*Ending:**

End after  occurrences (up to 36 occurrences)

End on  (mm/dd/yyyy)

Click

Confirm Schedule

### Manage Scheduled Payments

[Home](#) > [Manage Scheduled Payments](#) > Create a Recurring Payment

#### Add Recurring Payment

Amount	Payment Date		
\$1.00	08/11/2014	<a href="#">Edit</a>	<a href="#">Delete</a>
\$1.00	09/11/2014	<a href="#">Edit</a>	<a href="#">Delete</a>

**Credit Card Disclaimer**

Please note. Credit Card payments cannot be cancelled or modified once submitted. A convenience fee is charged for credit card payment requests. Payments may take up to 5 business days to be posted to your account. In order to avoid late charges by your Managing Agent, payment should be submitted 5 business days prior to your due date. Payments are processed Monday through Friday excluding holidays. Authorized charges to your credit card account will be processed for the amount indicated above including convenience fees. Payment collected (excluding convenience fees) will be deposited to the checking account of your PROPERTY, maintained with the BANK, and will be reported to, its managing agent or designated representative in a timely manner.

## Welcome to Community Association Banking

**Create a Profile and make payments in four easy steps:**

[Home](#)

Step 1: Create [My Profile](#)  
Step 2: Manage [Property/Properties](#)  
Step 3: Manage [Payment Accounts](#)  
Step 4: Make a [One-Time Payment](#) or Manage [Scheduled Payment\(s\)](#)

## Community Association Banking

[Home](#) > Log Out

### Thank you

You have successfully signed out.  
[Sign in again.](#)